

INFORMATION SECURITY POLICY

Information security is fundamental for the sustainability of the business and allows to preserve reputation and credibility with customers, shareholders, partners, regulators and other stakeholders, so this policy defines the general principles and objectives for Information Security Management, assuming the commitment to comply with the requirements of the INTERNATIONAL STANDARD ISO/IEC 27001 as well as the regulatory and legal requirements applicable to its activity, taking into account the objectives and needs of DUO Capital.

DUO Capital's Information Security Policy follows the following guidelines:

- ❖ The confidentiality and integrity of information must be preserved, so we promote a culture of preventive attitudes;
- ❖ The availability of information must be maintained by adequately protecting infrastructure and information systems;
- ❖ The information should only be accessible to authorized persons respecting rules of identification, authentication, authorization, accountability and non-repudiation;
- ❖ Information assets are protected against internal or external threats, whether deliberate or accidental, through the integration of international best practices in information security;
- ❖ All employees must have information security awareness training, in order to consistently apply the information security standards in force;
- ❖ Suspected incidents should be reported and analyzed in order to minimize their impact and increase the effectiveness of prevention;
- ❖ Continuity plans are established, maintained, and tested so that when they need to be applied, they work;
- ❖ DUO Capital is committed to respecting the legal, client or other requirements identified, so that other interested parties see us as trustworthy;
- ❖ Commit suppliers and subcontractors to the application of the principles of quality, environment, safety and health set out in this Policy;
- ❖ DUO Capital is committed to continuous improvement by carrying out audits, corrective actions and establishing indicators to monitor effectiveness.

This Information Security Policy is supported by other policies that are more detailed and documented in the Integrated Management System.

Information Security is the responsibility of all DUO Capital employees.